

FORS Standard and related documents - summary of changes between version 4.0 September 2016 and version 4.1 February 2017

This document is a summary of the differences in the FORS Standard and related documents between version 4.0 and version 4.1.

Document	Item	Version 4.0	Version 4.1
Guidance	G9 - 2 nd para	This assessment shall be documented and SHOULD include a review of the environmental aspects of modal shift, including efficiency, emissions, calculated savings by volume or distance, and predicted operational impact.	This assessment shall be documented and SHALL include a review of the environmental aspects of modal shift, including efficiency, emissions, calculated savings by volume or distance, and predicted operational impact.
Guidance	G9 - last para	The investigation into the use of alternative vehicles MUST include cost analysis and the potential benefits in terms of fuel and emissions.	The investigation into the use of alternative vehicles SHALL include cost analysis and the potential benefits in terms of fuel and emissions.
Guidance	G5 - 2 nd para	The checklist shall list any ailments or conditions that could affect a drivers' ability to control or operate a vehicle, and SHOULD include a declaration that requires the driver to make known any problems that may affect his or her ability to drive.	The checklist shall list any ailments or conditions that could affect a drivers' ability to control or operate a vehicle, and SHALL include a declaration that requires the driver to make known any problems that may affect his or her ability to drive.
Guidance	G5 - 3 rd para	A periodic review of the information shall take place, which SHOULD also be recorded.	A periodic review of the information shall take place, which SHALL also be recorded.
Guidance	G6 - 3 rd para	Appointed Managers SHOULD undertake a CPC refresher course, or obtain a FORS Practitioner certificate or be part of an industry accredited training or development scheme:	Appointed Managers SHALL undertake a CPC refresher course, or obtain a FORS Practitioner certificate or be part of an industry accredited training or development scheme:
Guidance	D6 - 2 nd para	Evidence for the consideration of risk and risk prevention methods in management meetings SHOULD be made available, and the policy shall be signed by senior management.	Evidence for the consideration of risk and risk prevention methods in management meetings SHALL be made available, and the policy shall be signed by senior management.
Guidance	Glossary	First use check	Defect check
Guidance	Glossary - Enhanced audit	Definition not previously included	It is a Bronze audit plus a detailed review of the actions in place to mitigate the reasons that the suspension or downgrade was incurred

Guidance and Standard	Glossary (Clarification)	Operating Centre: an operational site or depot where commercial vehicles are kept and used. An operating centre is a site or depot where commercial vehicles operate from, and where at least one site supervisor or manager is permanently based. Note that the definition of a FORS operating centre is not the same as the definition according to Operator Licensing laws.	An operating centre is a site or depot where commercial vehicles operate from, where there is infrastructure that supports daily management, control and day to day operational deployment of a fleet. Note that the definition of FORS operating centre is not the same as the definition according to Operator Licensing.
Rules and Procedures	2.5.2 Re-approval (Clarification)	Re-approval audits shall be undertaken at least 30 working days before the expiry of the present certificate in order for accreditation to continue. Your current certification body will send you a reminder to book your re-approval audit.	Re-approval audits shall be undertaken at least 30 calendar days - but no more than 60 calendar days - before the expiry of your accreditation. Your current certification body will send you a reminder to book your re-approval audit. It is necessary to undertake the audit at least 30 days prior to the expiry of your accreditation so that, should you fail, you have time to undertake a follow-up audit prior to your expiry date.
Rules and Procedures	2.4 e)	The follow-up audit shall be carried out within 30 calendar days of the initial audit.	The follow-up audit shall be carried out within 30 calendar days OF NOTIFICATION of failure of the initial audit.
Rules and Procedures	2.4 g)	Renew your accreditation 30 days before your Bronze expiry date via a re-approval audit.	Renew your accreditation at least 30 calendar days - BUT NO MORE THAN 60 CALENDAR DAYS - before the expiry of your Bronze accreditation via a re-approval audit.
T&C	15.5	On the expiry of the suspension or downgrade period and the successful completion of the enhanced audit, your FORS suspension or downgrade will be lifted and your FORS accredited status will be reinstated. If you are a Silver or Gold FORS Accredited Company, then your accreditation date will be aligned with your previous expiry date	On the expiry of the suspension or downgrade period and the successful completion of the enhanced audit, your FORS suspension or downgrade will be lifted and your FORS accredited status will be reinstated TO YOUR ORIGINAL BRONZE APPROVAL DATE, MEANING YOUR EXPIRY DATE WILL BE THE SAME AS BEFORE YOUR SUSPENSION OR DOWNGRADE. If you are a Silver or Gold FORS Accredited Company, then your accreditation date will be aligned with your PREVIOUS SILVER AND GOLD (IF APPLICABLE) EXPIRY DATE.