

Version 5

6 December 2018

Summary of main changes to this document between version version 4.1.iii January 2018 and version 5 December 2018.

Item	Version 4.1.iii	Version 5	Summary of changes
2	Joining FORS	Joining FORS	Registration certificate no longer issued when joining FORS
3.3.3	Bronze accreditation validity at the time of Bronze re-approval audit	Bronze accreditation validity at the time of Bronze re-approval audit	Change from 30 days to 45 days
3.3.3 4.1.4 4.2.4	Audits undertaken prior to expiry of accreditation	Audits undertaken prior to expiry of accreditation	Change from not more than 60 days to not more than 75 days before expiry date
3.3.3 c)	Follow-up audit/downgrade	Follow-up audit/downgrade	Failure to pass a follow-up audit within the 30 - day follow-up period will not result in downgrade if accreditation is still valid. However, another initial Bronze audit will be required if you wish to continue with the FORS accreditation process
4.1.1 4.1.4	Bronze/Silver accreditation validity at the time of Silver (re) submission	Bronze/Silver accreditation validity at the time of Silver (re) submission	Change from 30 days to 45 days
4.2.1 4.2.4	Bronze/Silver/Gold accreditation validity at the time of Gold (re) submission	Bronze/Silver/Gold accreditation validity at the time of Silver (re) submission	Change from 30 days to 45 days
5	Eligibility for WFA	Eligibility for IAFA	Changed from operators with three OCs to 16 OCs
5 (Table 1)	MOCA annual Bronze audit requirement	MOCA annual Bronze audit requirement	Change to the breakdown of OCs and ratio for MOCAs

5 (Table 1) 5.2	-	Audit at Head Office for MOCAs	Introduction of audit at Head Office for MOCAs. Must be undertaken every year as part of the audit process and passed before all OC audits can take place
5.2.9	MOCA progression to Silver	MOCA progression to Silver	No year added on Bronze accreditation when Silver achieved by MOCA
5.3	Whole Fleet Accreditation (WFA)	Internal Audit Fleet Accreditation (IAFA)	Name change to better reflect the nature of the accreditation
5.3.5 b)	Audit form	Audit form	The FORS audit form provided by the certification body must be used when conducting IAFA audits
A2	Audit form	Audit form	Must be sent to the certification body, not the scheme administrator

See section 1.4 for transitional arrangements for existing MOCAs.

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