



SPECIFYING FORS IN CONTRACTS:

Procurement contract clauses for your supply chain

FORS Specifiers contractual clauses

Purpose of the contract clauses

By specifying FORS in your procurement contracts with fleet operators, your organisation is protecting and enhancing its reputation and helping to improve transport standards across the UK. Specifying FORS ensures all commercial vehicle operators working on your contracts meet the highest possible environmental, safety and efficiency standards.

To assist both public and private sector organisations that are specifying, or are seeking to specify, FORS Bronze, Silver or Gold, FORS has developed a series of contractual clauses for procurement contracts. The contract clauses include:

-  Contract clause FORS Bronze – Private sector
-  Contract clause FORS Bronze – Public sector
-  Contract clause FORS Silver – Private sector
-  Contract clause FORS Silver – Public sector
-  Contract clause FORS Gold – Private sector
-  Contract clause FORS Gold – Public sector

This document should be read in conjunction with the [Specifying FORS in contracts: your guide to a safer, smarter and greener supply chain](#).

Who should use the contract clauses?

The contract clauses are aimed at the people in organisations who are directly involved or have a professional interest in the decision-making process for their supply chain and are seeking to improve their organisation's overall levels of safety, efficiency and environmental protection. This includes:

- Procurement specialists
- Transport managers
- Supply chain managers
- Project leads
- Logistics managers
- Local authorities

Contract clause FORS Bronze - Private sector

Responsible Fleet Operations

Vehicle Standards

XX.1 For the purposes of Clauses [XX.2 to XX.5] (inclusive) of this Contract, the following expressions shall have the following meanings:

“Delivery and Servicing Vehicle”	A HGV, a van, a car-derived van or a powered two wheeler
“Passenger carrying vehicles”	A bus, coach or minibus
“Bus”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on scheduled passenger services
“Coach”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on non-scheduled passenger services
“Minibus”	A passenger vehicle with more than eight, but not more than 16 passenger seats
“Powered two wheelers”	A powered two-wheeler vehicle, including motorcycles and mopeds
“FORS”	The Fleet Operator Recognition Scheme, which is an accreditation scheme for businesses operating commercial vehicles including vans, HGVs, powered two wheelers, buses and coaches. It offers impartial, independent advice and guidance to motivate companies to improve their compliance with relevant laws and their environmental, social and economic performance;
“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Bronze Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/bronze/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register with FORS; and

XX.2.2 (unless already accredited) have attained the standard of Bronze Accreditation (or higher) and shall maintain the standard of Bronze Accreditation by way of an annual independent audit in accordance with the FORS Standard. Alternatively, where the [Service Provider] has attained Silver or Gold Accreditation, the maintenance requirements shall be undertaken in accordance with the periods set out in the FORS Standard.

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[**Self-Certification Report**]”). The [Service Provider] shall provide updates of the [Self-Certification Report] to the [Authority] on each six-month anniversary of its submission of the initial [Self-Certification Report].

Obligations of the Service Provider regarding subcontractors

XX.4 The [Service Provider] shall ensure that its sub-contractors who operate Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services shall comply with the corresponding provisions of this Contract as if those sub-contractors were a party to this Contract.

Failure to comply

XX.5 Without limiting the effect of any other clause of this Contract relating to termination, if the [Service Provider] fails to comply with Clauses [XX.2, XX.3 or XX.4];

XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles or passenger carrying vehicles entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).

Contract clause FORS Bronze - Public sector

Responsible Fleet Operations

Vehicle Standards

XX.1 For the purposes of Clauses [XX.2 to XX.5] (inclusive) of this Contract, the following expressions shall have the following meanings:

“Delivery and Servicing Vehicle”	A HGV, a van, a car-derived van or a powered two wheeler
“Passenger carrying vehicles”	A bus, coach or minibus
“Bus”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on scheduled passenger services
“Coach”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on non-scheduled passenger services
“Minibus”	A passenger vehicle with more than eight, but not more than 16 passenger seats
“Powered two wheelers”	A powered two-wheeler vehicle, including motorcycles and mopeds
“FORS”	The Fleet Operator Recognition Scheme, which is an accreditation scheme for businesses operating commercial vehicles including vans, HGVs, powered two wheelers, buses and coaches. It offers impartial, independent advice and guidance to motivate companies to improve their compliance with relevant laws and their environmental, social and economic performance;
“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Bronze Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/bronze/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicle to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register for FORS or a scheme, which in the reasonable opinion of the [Authority], is an acceptable substitute to FORS (the “[**Alternative Scheme**]”);
XX.2.2 (unless already accredited) have attained the standard of Bronze Accreditation (or higher) or the equivalent within the [Alternative Scheme] and shall maintain the standard of Bronze Accreditation (or equivalent standard within the [Alternative Scheme]) by way of an annual independent audit in accordance with the FORS Standard or take such steps as may be required to maintain the equivalent standard within the [Alternative Scheme]. Alternatively, where the [Service Provider] has attained Silver or Gold Accreditation, the maintenance requirements shall be undertaken in accordance with the periods set out in the FORS Standard.

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicle to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[Self-Certification Report]”). The [Service Provider] shall provide updates of the [**Self-Certification Report**] to the [Authority] on each six-month anniversary of its submission of the initial [Self-Certification Report].

Obligations of the Service Provider Regarding Subcontractors

XX.4 The [Service Provider] shall ensure that its sub-contractors who operate Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services shall comply with the corresponding provisions of this Contract as if those sub-contractors were a party to this Contract.

Failure to comply

XX.5 Without limiting the effect of any other clause of this Contract relating to termination, if the [Service Provider] fails to comply with Clauses [XX.2, XX.3 or XX.4];

XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles or passenger carrying vehicle entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).

*The terms in square brackets require conforming with the contract terminology

Contract clause FORS Silver - Private sector

Responsible Fleet Operations

Vehicle Standards

XX.1 For the purposes of Clauses [XX.2 to XX.5] (inclusive) of this Contract, the following expressions shall have the following meanings:

“Delivery and Servicing Vehicle”	A HGV, a van, a car-derived van or a powered two wheeler
“Passenger carrying vehicles”	A bus, coach or minibus
“Bus”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on scheduled passenger services
“Coach”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on non-scheduled passenger services
“Minibus”	A passenger vehicle with more than eight, but not more than 16 passenger seats
“Powered two wheelers”	A powered two-wheeler vehicle, including motorcycles and mopeds
“FORS”	The Fleet Operator Recognition Scheme, which is an accreditation scheme for businesses operating commercial vehicles including vans, HGVs, powered two wheelers, buses and coaches. It offers impartial, independent advice and guidance to motivate companies to improve their compliance with relevant laws and their environmental, social and economic performance;
“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Silver Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/silver/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register for FORS; and

XX.2.2 (unless already accredited) have attained the standard of Silver Accreditation (or higher) and shall maintain the standard of Silver Accreditation by way of an annual independent audit in accordance with the FORS Standard. Alternatively, where the [Service Provider] has attained Gold Accreditation, the maintenance requirements shall be undertaken in accordance with the periods set out in the FORS Standard.

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[Self-Certification Report]”). The [Service Provider] shall provide updates of the **[Self-Certification Report]** to the [Authority] on each six-month anniversary of its submission of the initial [Self-Certification Report].

Obligations of the Service Provider Regarding Subcontractors

XX.4 The [Service Provider] shall ensure that its sub-contractors who operate Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services shall comply with the corresponding provisions of this Contract as if those sub-contractors were a party to this Contract.

Failure to comply

XX.5 Without limiting the effect of any other clause of this Contract relating to termination, if the [Service Provider] fails to comply with Clauses [XX.2, XX.3 or XX.4];

XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles or passenger carrying vehicles entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).

*The terms in square brackets require conforming with the contract terminology

Contract clause FORS Silver - Public sector

Responsible Fleet Operations

Vehicle Standards

XX.1 For the purposes of Clauses [XX.2 to XX.5] (inclusive) of this Contract, the following expressions shall have the following meanings:

“Delivery and Servicing Vehicle”	A HGV, a van, a car-derived van or a powered two wheeler
“Passenger carrying vehicles”	A bus, coach or minibus
“Bus”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on scheduled passenger services
“Coach”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on non-scheduled passenger services
“Minibus”	A passenger vehicle with more than eight, but not more than 16 passenger seats
“Powered two wheelers”	A powered two-wheeler vehicle, including motorcycles and mopeds
“FORS”	The Fleet Operator Recognition Scheme, which is an accreditation scheme for businesses operating commercial vehicles including vans, HGVs, powered two wheelers, buses and coaches. It offers impartial, independent advice and guidance to motivate companies to improve their compliance with relevant laws and their environmental, social and economic performance;
“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Silver Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/silver/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register for FORS or a scheme, which in the reasonable opinion of the [Authority], is an acceptable substitute to FORS (the “[**Alternative Scheme**]”); and

XX.2.2 (unless already accredited) have attained the standard of Silver Accreditation (or higher) or the equivalent within the [Alternative Scheme] and shall maintain the standard of Silver Accreditation (or equivalent standard within the [Alternative Scheme]) by way of an annual independent audit in accordance with the FORS Standard or take such steps as may be required to maintain the equivalent standard within the [Alternative Scheme]. Alternatively, where the [Service Provider] has attained Gold Accreditation, the maintenance requirements shall be undertaken in accordance with the periods set out in the FORS Standard.

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[**WRRR Self-Certification Report**]”). The [Service Provider] shall provide updates of the [WRRR Self-Certification Report] to the [Authority] on each six-month anniversary of its submission of the initial [WRRR Self-Certification Report].

Obligations of the Service Provider Regarding Subcontractors

XX.4 The [Service Provider] shall ensure that its sub-contractors who operate Delivery and Servicing Vehicles to provide the Services shall comply with the corresponding provisions of this Contract as if those sub-contractors were a party to this Contract.

Failure to comply

XX.5 Without limiting the effect of any other clause of this Contract relating to termination, if the [Service Provider] fails to comply with Clauses [XX.2, XX.3 or XX.4];

XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).

Contract clause FORS Gold - Private sector

Responsible Fleet Operations

Vehicle Standards

XX.1 For the purposes of Clauses [XX.2 to XX.5] (inclusive) of this Contract, the following expressions shall have the following meanings:

“Delivery and Servicing Vehicle”	A HGV, a van, a car-derived van or a powered two wheeler
“Passenger carrying vehicles”	A bus, coach or minibus
“Bus”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on scheduled passenger services
“Coach”	Vehicles comprising more than 16 seats in addition to the driver’s seat operating on non-scheduled passenger services
“Minibus”	A passenger vehicle with more than eight, but not more than 16 passenger seats
“Powered two wheelers”	A powered two-wheeler vehicle, including motorcycles and mopeds
“FORS”	The Fleet Operator Recognition Scheme, which is an accreditation scheme for businesses operating commercial vehicles including vans, HGVs, powered two wheelers, buses and coaches. It offers impartial, independent advice and guidance to motivate companies to improve their compliance with relevant laws and their environmental, social and economic performance;
“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Gold Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/gold/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register for FORS; and

XX.2.2 (unless already accredited) have attained the standard of Gold Accreditation and shall maintain the standard of Gold Accreditation by way of an annual independent audit in accordance with the FORS Standard.

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles or passenger carrying vehicles to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[Self-Certification Report]”). The [Service Provider] shall provide updates of the **[Self-Certification Report]** to the [Authority] on each six-month anniversary of its submission of the initial [Self-Certification Report].

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XX.4 The [Service Provider] shall ensure that its sub-contractors who operate Delivery and Servicing Vehicles to provide the Services shall comply with the corresponding provisions of this Contract as if those sub-contractors were a party to this Contract.

Failure to comply

XX.5 Without limiting the effect of any other clause of this Contract relating to termination, if the [Service Provider] fails to comply with Clauses [XX.2, XX.3 or XX.4];

XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles or passenger carrying vehicles entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).

Contract clause FORS Gold - Public sector

Responsible Fleet Operations

Vehicle Standards

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“FORS Standard”	The standard setting out the accreditation requirements for FORS, a copy of which can be found at: https://www.fors-online.org.uk/cms/new-standard/
“HGV”	A goods vehicle with a GVW exceeding 3,500 kilograms
“GVW”	The gross vehicle weight of a vehicle is the maximum permitted weight the vehicle can be when fully loaded. It is the unladen weight of a vehicle plus the maximum permitted payload
“Gold Accreditation”	The minimum level of accreditation within the FORS Standard acceptable for the contract schedule, the requirements of which are described at: https://www.fors-online.org.uk/cms/gold/
“Van”	A vehicle with a GVW up to 3,500 kilograms

Fleet Operator Recognition Scheme Accreditation

XX.2 Where the [Service Provider] operates Delivery and Servicing Vehicles to provide the Services, it shall within 90 days of the Contract Commencement Date:

XX.2.1 (unless already registered) register for FORS or a scheme, which in the reasonable opinion of the [Authority], is an acceptable substitute to FORS (the “[**Alternative Scheme**]”); and

XX.2.2 (unless already accredited) have attained the standard of Gold Accreditation or the equivalent within the [Alternative Scheme] and shall maintain the standard of Gold Accreditation (or equivalent standard within the [Alternative Scheme]) by way of an annual independent audit in accordance with the FORS Standard or take such steps as may be required to maintain the equivalent standard within the [Alternative Scheme].

Self-certification of compliance

XX.3 Where the [Service Provider] operates Delivery and Servicing Vehicles to provide the Services, within 90 days of the Commencement Date, the [Service Provider] shall make a written report to the [Authority] detailing its compliance with Clause [XX.2] of this Contract (the “[**WRRR Self-Certification Report**]”). The [Service Provider] shall provide updates of the [WRRR Self-Certification Report] to the [Authority] on each six-month anniversary of its submission of the initial [WRRR Self-Certification Report].

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Failure to comply

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XX.5.1 the [Service Provider] has committed a material breach of this Contract; and

XX.5.2 the [Authority] may refuse the [Service Provider], its employees, agents and Delivery and Servicing Vehicles or passenger carrying vehicles entry onto any property that is owned, occupied or managed by the [Authority] for any purpose (including but not limited to deliveries).



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